

ST BARTHOLOMEW'S CHURCH, DUCKLINGTON WITH HARDWICK

MINUTES OF THE ANNUAL PAROCHIAL COUNCIL MEETINGS 2024

FOR YEAR ENDING 31st December, 2023

Held During the Church Service on Sunday 3rd March, 2024 from 10.00am.

MINUTES OF THE MEETING OF PARISHIONERS

VESTRY MEETING 2024

1. Appointment of Chairman and Minutes Secretary –

Rev'd Andrea Colbrook and Sue Fenn - Proposed by Edmund Strainge and Seconded by Paula Taylor.

2. Apologies for Absence - Per List Attached

Present - Per List Attached

3. Minutes of the 2023 Vestry Meeting - Minutes from the 2023 APCM held on 14th May, 2023. These were displayed on the church noticeboards. They were agreed as a true record of the meeting. Proposed by Tricia Hughes and Seconded by Amanda Bennett.

4. Election of the Church Wardens 2024-2025 - Andrea thanked Gill Long and Martin Dines for all their hard work as Churchwardens during the year and asked for prayers for Gill as she steps down from the role.

Tricia Hughes was proposed as the new Churchwarden to join Martin and this was voted on and carried unanimously. Andrea asked for prayers for them both and welcomed Tricia to the role.

5. Any other business - None noted.

This meeting closed at 10.05am.

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING 2024

FOR YEAR ENDING 31st December, 2023

Held During the Church Service on Sunday 3rd March, 2024 from 10.05am.

1. Welcome and Introduction - Andrea welcomed everyone to the meeting and hoped that including it during the main Sunday service would be the way forward.

2. Apologies for Absence - See Attached List.

Present - See Attached List.

3. Electing and Commissioning of our Sides Persons – Andrea asked those who acted as sides persons to stand – and they were elected unanimously.

4. Minutes of the 2023 APCM - These were displayed on the Church Noticeboards and were agreed as a true record of the meeting. See Post Meeting note **

- 5. Matters Arising from the Minutes** – None were recorded.
- 6. Rectors Report and Reflection** - Andrea gave a brief outline of how she constructed her report and hoped that everyone had had a chance to read it and reflect.
- 7. Church Away Day Strategy Feedback** – Martin explained what had happened on the Away Day to those who did not attend. From the feedback received a strategy group has been formed to see how we can grow, go forward and develop.
- 8. Annual Reports for 2023** – Again Andrea hoped that everyone had had a chance to read the various reports and thanked all those who had submitted report for their hard work.
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|--------------------------------|--------------------------|---------------------------|
| a. Secretary | b. Rector | c. Deanery Synod |
| d. Church Wardens | e. LLM's | f. Fabric/Building |
| g. Pastoral | h. House Group | i. Safeguarding |
| j. Junior Church | k. Ducklington CE School | l. Volunteers |
| m. Warm Space | n. Singing Group | o. Tower Bells |
| p. Hand Bells | q. Creations Group | r. Chryallis Group |
| s. Friends of St.Bartholomew's | t. Electoral Roll | u. Website & Social Media |

All the reports are contained in the Annual Report and Accounts year ending 31st December, 2023, posted on the Church website and on the Church Noticeboards.

- 9. Thanksgiving, Commissioning and Election of PCC** – Andrea thanked Ann, Darlene and Meg who are standing down from the PCC and presented them with a voucher in recognition of their continued support on the committee. She asked the congregation to pray for them.

- **Confirmation of Serving elected PCC Members that are continuing**
- **Election of New PCC Members for year 2024/2025 – Amanda Herbert, Adrian Colbrook and Sally Rees-Watson**
- **Election of continuing Deanery Synod Representatives for year 2024/2025**

All were elected/re-elected unopposed and unanimously by the congregation. Andrea thanked everyone for their help and support during the year and asked for prayers for them.

- 10. Commissioning of Pastoral Care Team** – Andrea thanked all those involved in the pastoral care team for what they do behind the scenes. Whether it be sending congratulation/birthday/sympathy cards, driving people to appointments, sitting with someone for a while or helping with shopping it is much appreciated.
- 11. Election and Commissioning of Electoral Roll Officer** – Adrian has agreed to take on this role from Tricia who is becoming one of our Churchwardens. He was elected unanimously and Andrea asked the congregation to pray for him.
- 12. Treasurers Report – Appointment of Independent Examiner** – Jane thanked Steve Bold for his continued support in auditing our accounts for the last year and he was unanimously appointed for the coming year.
- 12a. Finance Report/Accounts – Presentation and Acceptance** - The finance report is also part of the Annual Reports but Jane also produced Pie Charts giving details of our Income and Expenditure for 2023.

Jane asked if people would consider our Parish Giving Scheme and maybe leave a legacy in their wills. We still receive good plate collections and the sum-up machines are working well. It is hoped to be able to use these at Fritillary Sunday next year.

The money raised from anyone who signs up to become a Friend of St. Bartholomew's goes to the Fabric Fund for the upkeep of the church.

Andrea thanked both Jane and Steve for the sterling work they do to keep our finances in good order and asked the congregation to pray for them.

13. Deanery Synod and Churches Together – It was voted unanimously that we would continue to attend these meetings and pray for those who do.

14. Any Other Business – There was none recorded.

This service and meeting closed at 11.00am.

** Post Meeting Note – The Minutes of the 2023 APCM were Proposed by Tricia Hughes and Seconded by Martin Dines. This was agreed retrospectively at the Standing Committee meeting on 2nd May, 2024.

MINUTES OF THE PCC MEETING AFTER THE ANNUAL PAROCHIAL CHURCH MEETING

11.05am On Sunday, 3rd March, 2024

In Church

Chair: Rev'd Andrea Colbrook

1. **Welcome** - Andrea welcomed all re-elected PCC members and Church Wardens to the meeting along with new members Adrian Colbrook, Amanda Herbert and Sally Rees-Watson.
2. **Appoint Lay Vice-Chair of PCC** - Martin Dines was elected, Proposed by Jane Dines and Seconded by Amanda Bennett.
3. **Appoint Secretary of PCC** – Sue Fenn was elected, Proposed by Jenny Pratley and Seconded by Amanda Herbert.
4. **Appoint Treasurer of the PCC** – Jane Dines was elected, Proposed by Tricia Hughes and Seconded by Jane Nichols.
5. **Appoint Standing Committee** – Andrea Colbrook, Sue Fenn, Jane Dines, Martin Dines and Tricia Hughes were elected, Proposed by Johan Schoeman and Seconded by Amanda Bennett.
6. **Any Other Business** –
 - a. The brick wall at the end of the South Path is dangerous.
 - b. There is damp leading up to the bell tower.
 - c. Spring clean to be done.

- d. Some general maintenance items on list are being duplicated.
- e. Service and APCM went well, congratulations to Andrea.
- f. Next year's attendance list needs to state Church Electoral Roll to see how many others attended who are not on the roll.

The next meeting of the PCC will be on Thursday, 21st March, 2024 in the Lilac Room of the Village Hall.

The meeting closed at 11.15am. Andrea thanked everyone for attending.

Signature:

Rector – 9th March, 2025