

## MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING 2025

**FOR YEAR ENDING 31<sup>st</sup> December, 2024**

**Held During the Church Service on Sunday 9<sup>th</sup> March, 2025 from 10.10am.**

- 1. Welcome and Introduction** - Andrea welcomed everyone to the meeting and confirmed that the appointment of herself as Chairman, Martin Dines as Lay Chair and Sue Fenn as Minutes Secretary were agreed as during the Vestry Meeting.
- 2. Apologies for Absence** - See Attached List.  
  
**Present** - See Attached List.
- 3. Electing and Commissioning of our Sides Persons** – Andrea asked those who acted as sides persons to stand – and they were elected unanimously.
- 4. Minutes of the 2024 APCM** - These were displayed on the Church Noticeboards and were agreed as a true record of the meeting and were agreed unanimously.
- 5. Matters Arising from the Minutes** – None were recorded.
- 6. Rectors Report and Reflection** – Andrea reflected on what a busy and successful year we have had and hope that it continues into 2025. She hoped that everyone had had a chance to read her report and that any questions they may have, she would be happy to discuss with anyone.
- 7. Annual Reports for 2024** – Andrea thanked all those on the PCC, and others, for getting their reports for 2024 to Sue in a timely manner. 2 Points arose from the reports:-
  1. The print on the Financial Report and Pie Charts was quite small, blurry and difficult to read. Jane Dines, Treasurer, stated that next year she would improve the quality and size of the print.
  2. In the Secretary’s report, it was stated that the ownership of the cemetery was disputed, this is not the case, and it is the management that is to be resolved.

The reports were then accepted unanimously.

Reports submitted were:-

- |                       |                           |                                |
|-----------------------|---------------------------|--------------------------------|
| a. Secretary          | b. Rector                 | c. Deanery Synod               |
| d. Church Wardens     | e. LLM’s                  | f. Fabric/Building             |
| g. Pastoral           | h. House Group            | i. Safeguarding                |
| j. Junior Church      | k. Ducklington CE School  | l. Volunteers                  |
| m. Warm Welcome Space | n. Singing Group          | o. Tower Bells                 |
| p. Hand Bells         | q. Creations Group        | r. Friends of St.Bartholomew’s |
| s. Electoral Roll     | t. Website & Social Media |                                |

All the reports are contained in the Annual Reports and Accounts year ending 31<sup>st</sup> December, 2024, posted on the Church website and on the Church Noticeboards.

**8. Commissioning of Churchwardens, PCC, PCC Secretary, Members of the Fabric Committee, Deanery Synod Representatives and LLM's –**

Andrea thanked Jane Nichols, who was standing down from the PCC, and presented her with a voucher in recognition of her continued support on the committee.

- **Confirmation of Serving elected PCC Members that are continuing**
- **Election of New PCC Member for year 2025/2026 – Lauren Holifield**
- **Election of continuing Deanery Synod Representatives for year 2025/2026**

All were elected/re-elected unopposed and unanimously by the congregation. Andrea thanked everyone for their help and support during the year and asked for prayers for them.

**9. Commissioning of Pastoral Care Team –** Andrea thanked all those involved in the pastoral care team for what they do behind the scenes. Whether it be sending congratulation/birthday/sympathy cards, driving people to appointments, sitting with someone for a while or helping with shopping it is much appreciated.

**10. Commissioning of Electoral Roll Officer –** Andrea thanked Adrian for all his hard work during the year, especially with the complete revision of the Church Electoral Roll that has taken place. He was then unanimously elected for the coming year.

**11. Treasurers Report – Appointment of Independent Examiner –** Jane thanked Steve Bold for his continued support in auditing our accounts for the last year and he was unanimously appointed for the coming year.

**12. Finance Report/Accounts – Presentation and Acceptance -** The finance report is also part of the Annual Reports but Jane also produced Pie Charts giving details of our Income and Expenditure for 2024.

Andrea thanked both Jane and Steve for the sterling work they do to keep our finances in good order and asked the congregation to pray for them.

**13. Deanery Synod and Churches Together in Witney –** It was voted unanimously that we would continue to attend these meetings and pray for those who do.

**14. Any Other Business –**

- Do we want to keep the APCM as part of our morning service? From feedback Andrea has received, this would appear to be the case. Any comments would be appreciated.
- A question was raised regarding our Audio Visual. We continue to trial the use of TV screens using a wireless system, a questionnaire is to follow.
- Following our Quinquennial inspection a question arose regarding the disability access at the south door. The DAC are looking at what they approve concerning a ramp into the church and smoothing the path to the church. Everyone will be kept informed as details emerge.

The Service and meeting closed at 11.27am.

Signature: .....

Rector – 1<sup>st</sup> March, 2026